



**Acadia Recreation Management (A.R.M.S.)
Constitution for 1999-2000**

Article I: Acadia Recreation Management Society (A.R.M.S.)

Article II: The objectives of the A.R.M.S. are to be; a professional society committed to developing our membership and our profession as a whole. While having fun the society...

- ! Will be aware of, and responsive to, issues which relate to the field
- ! Will promote the benefits of recreation and leisure within our community through volunteerism and leadership
- ! Will recognize and reward excellence and leadership within the membership
- ! Will develop kinship with professionals in the field through networking opportunities
- ! Will provide educational opportunities for its members
- ! Will aim to make a difference and promote the visibility of the Recreation Management program at Acadia through its initiatives

Article III: Membership will include any student, Recreation Management Alumni, Staff and Professional.

An active member is defined as any individual who participates in the initiative, programs and/or ideas of the society.

Article IV: A.R.M.S. membership dues are \$25 for students before September 22, \$35 after September 22 1999

Professionals, Faculty, and Alumni : \$15

Article V: Executive Offices include;
Alison Keen (Facilitator)
Christine Wilson (Facilitator)
Erin Sarsfield (Communication Coordinator)
Karen Whynot (Financial Coordinator)

Article VI: The responsibilities of the executive are as follows:

Facilitator

- ! Set agenda for meetings
- ! Facilitate meetings
- ! Act as a liaison between the executive and the various committees
- ! Assist executive as needed
- ! Meet at least once per week with the executive
- ! Communicate regularly with the faculty advisor

Communication Coordinator

- ! Acts as a liaison between the executive and the various committees, especially the newsletter
- ! Approves all written communication that represents the Society to the public
- ! Acts as a liaison between the Alumni and the Society especially in initially attracting them to the Society
- ! Promote the Society within in the program, the school, the faculty
- ! Promotes the Society to the public
- ! Updates and maintains the A.R.M.S. e-mail group
- ! Co-signs with the financial coordinator
- ! Keeps minutes at Acadia Recreation Management Society meetings
- ! Informs A.R.M.S. members of meeting times and places
- ! Communicates regularly with faculty advisor
- ! Assists other executive as needed

Financial Coordinator

- ! Approves all fund allocation for the Society
- ! Chief Signing officer for the Society
- ! Keeps up-to-date financial records for the society
- ! Acts as liaison between various committees and the executive; primarily the fundraising committee
- ! Makes all financial arrangements for the Society
- ! Meets once per week with the executive
- ! Communicates regularly with the faculty advisor
- ! Assists other executive as needed
- ! Keeps members informed of the financial state of the Society

Article VII: Elections will be held during the second week of March 1999.

The election will take place during the annual meeting. The positions and procedures will be advertised in advance.

Quorum is constituted with one half plus one votes of all Society members.

Article VIII: Meetings will be held the first Monday of each month or as needed.

One half plus one member is required for a quorum.

Meeting will be publicized over the A.R.M.S. e-mail list, through communication with the ARMS Class representatives and posted the ARMS Bulletin board in the School of Recreation Management and Kinesiology Office.

Article IX: A vote will be taken within the executive and a majority vote (3/4) will be required to impeach.

Article X: Funds will be raised through membership fees, fundraising and donations.

The signing officers will be Karen Whynot and one of Alison Keen, Christine Wilson, and Erin Sarsfield

The fiscal period is from September 1999 to March 2000.

The executive passes the Society's budget.

Article XI: The procedure for passing the constitution will be awareness at an upcoming business meeting in which all members will be made aware of the amendments and are able to vote on it.

Article XII: The majority of executive (3/4) is required for any purchasing decision.

All club property will be the responsibility of the executive an/or the faculty advisor.

Club Data Form

ARMS New Executive Contact, October 18, 1999

Facilitator:

Name:

Local Address:

Phone Number:

Email:

Signature:

Facilitator:

Name:

Local Address:

Phone Number:

Email:

Signature:

Communications Co-ordinator:

Name:

Local Address:

Phone Number:

Email:

Signature:

Financial Co-ordinator:

Name:

Local Address:

Phone Number:

Email:

Signature:

